

attitude towards advice
mind
advisor
for your business



Paolo Gemma

Corporate Management Advice
Consulenza in Direzione d'Impresa

I mind your business...

**We operate worldwide
for
small, medium and large size companies**

**Management
Advice**

**Management
Control**

**International
Investments**

**Accounting
Administration**

**Information
Technology**

**Management
Advice**

for

**Strategic
Planning**

and

**Executive
Management**

**Project
and
Development**

**of
Investment
Plans**

and

**Specific
International
Projects**

Valuations

Controls

**Companies'
Shake-up**

Mergers

and

Acquisitions

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Pre-investments study & analysis
Strategic business advisory
Company management & operational control

Our services consist in assisting companies, our customers, in planning, executing and controlling their business both locally and internationally.

During the years, a rich experience has been acquired in the major international markets, from emerging Asian countries, India, China and Thailand above all, to the entire European area with a specific knowledge of some Eastern countries such as Hungary, Romania and Poland, to the whole American continent, from North America, U.S.A. and Canada, to Central and South America.

Thanks to this, we are able to provide advice to every kind of firm, industrial, trading and service companies, covering every matter concerning the business, both locally based or internationally oriented: pre-investment analysis and feasibility studies, partners research, set up of local or foreign companies, administrative, accounting, financial and fiscal organization, audit and recurring check of the performances and of the financial, administrative, accounting and fiscal management on behalf of the customer.

A skilled international network of professionals advices the customers on the environmental, legal, political, fiscal, financial and commercial issues during the planning, start up and execution of the business and afterwards it keeps them updated concerning their evolution advising on their impact on the investment.

We operate abroad everywhere our customers need to promote their business, mastering the major foreign languages such as English, French, Spanish and Italian. Moreover thanks to our knowledge and our professional network we are able to ensure the comprehension and communication even of the major Asian languages.

Management Advice

**" A support for strategic decisions
and for the market challenges "**

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| <p>Check-up, Audit General companies' check-up and specific audit for administration, accounting, finance and management.</p> | <p>Due Diligence Administrative, accounting, financial and management due diligences on behalf of shareholders and investors.</p> |
| <p>Valuations Economic, financial and income valuations within selling and purchasing operations and internal analysis.</p> | <p>Shake-up Definition and set up of shake-up programs for whole companies or specific departments.</p> |
| <p>Mergers & Acquisitions Mergers and acquisitions projects for companies or lines of business.</p> | <p>Investment Projects Definition of business plans and financial plans, worldwide companies set up and start-up</p> |

Management Control

**" Keeping the management under constant control
 to understand its dynamics
 and to steer its strategies "**

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| <p>Balance Sheet's Analysis Comparative analysis of the financial statements. Analysis by balance ratios. Benchmarking.</p> | <p>Cash Flow's Analysis In and out flows' analysis. Control of the cash movements and their financial and economic impact.</p> |
| <p>Cost Control Definition and set up of cost control systems.</p> | <p>Budgeting Formulation of income budget, globally and department made, and recurring check of the variances.</p> |
| <p>Reporting Reporting definition and drawing up for the different company levels. Dashboards, data sheets, reports, databases.</p> | <p>Cost Accounting Set up of cost accounting systems tailored according to the specific requirements of the companies.</p> |

International Investments

**" Study and analysis of the investments,
business advice,
company management and operational control "**

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|--|---|
| <p>Pre Investment Advice</p> <p>Project and feasibility study.</p> <p>Research of partners and investors.</p> | <p>Investment Achievement</p> <p>Outline and management of partnership's agreements.</p> <p>Company set up and acquisition.</p> <p>Fiscal, legal, financial and contractual advice.</p> |
| <p>Operational Advice</p> <p>Company start-up and organization.</p> <p>Fiscal, accounting and financial planning.</p> <p>Audit and due diligence.</p> <p>Accounting, tax and financial recurring check.</p> | <p>Post Operational Advice</p> <p>Company winding-up, sale and relocation.</p> |

Accounting Administration

**" Refining the accounting and administrative practice
for a better
efficiency and reliability "**

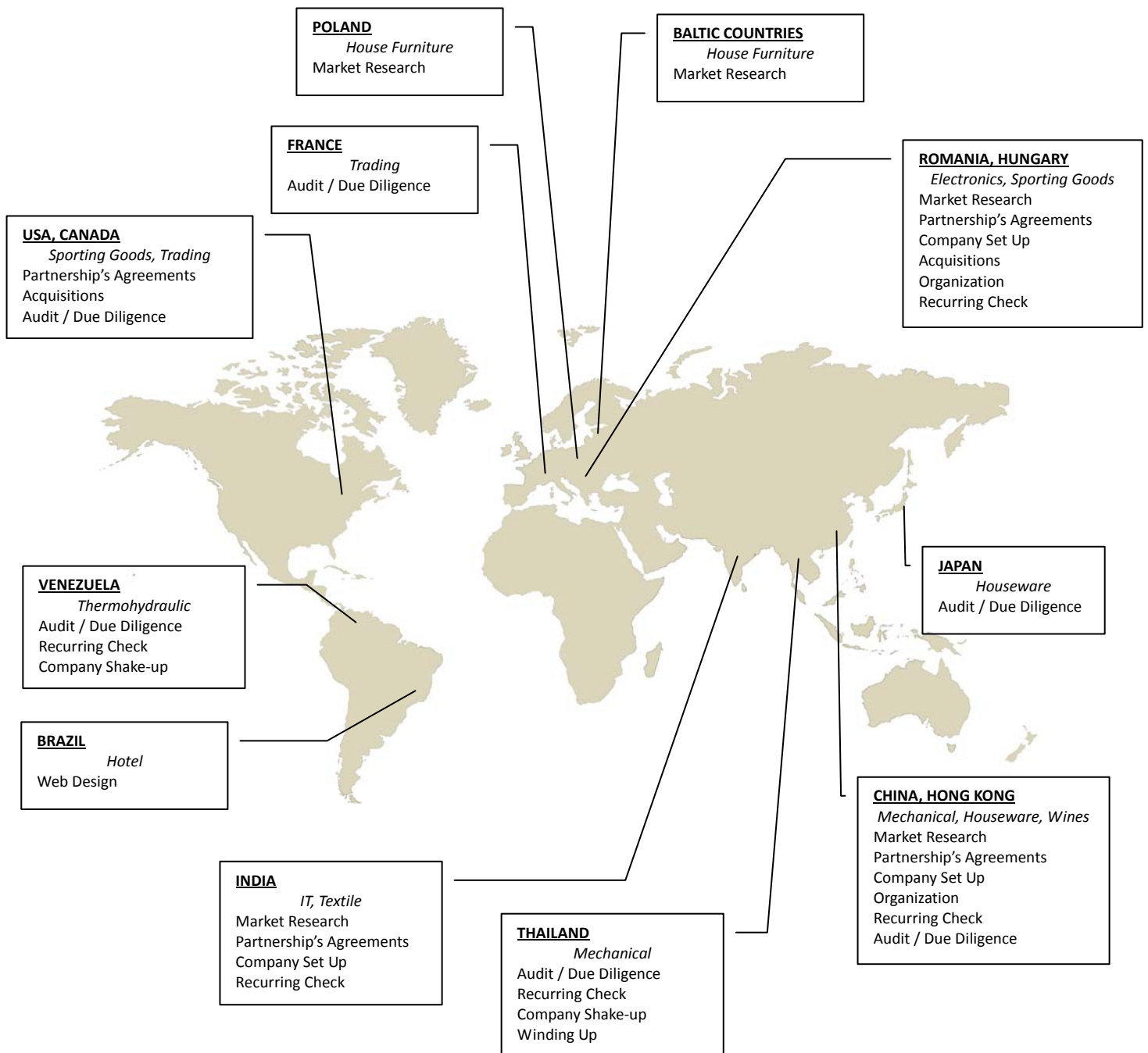
| | |
|---|---|
| <p>Operational Procedure</p> <p>Analysis and valuation. Improvement and defining.</p> | <p>Learning</p> <p>Education and training of the accounting and administrative staff.</p> |
|---|---|

Information Technology

" Technologic tools
supporting the company "

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|---|--|
| <p>IT Systems Defining, updating and management of IT systems.</p> | <p>Data Architectures Defining and setting of data architectures. Databases, data mining, datawarehouses.</p> |
| <p>Business Intelligence Software solutions of business intelligence.</p> | <p>Web Design Creation and maintenance of web sites.</p> |
| <p>Publishing Creation of institutional, marketing and technical publications.</p> | <p>Image Design Creation of logo, trademarks, pay-off and everything related to the company image.</p> |

Some Illustrative Projects



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